

April 19, 2018

IN ATTENDANCE

CHAIR

John Woodward

MEMBERS PRESENT

Erick Aguilar
Mamdouh Babi
Johnny Bowman, Jr.
Joan Boyd
Pamela Brauda
Sheri Brown
Ranjan Chhibber
Rebecca Ford
Richard Greene
Tiffany Hunter
Jeniah Jones
Sheri Litt
Faith Litvack
Stephen Milczanowski
Ian Neuhard
TaNasha Parker
Rebecca Reeder
Jackie Rippy
Sarah Stuart
Dana White
Alan Zube

MEMBERS ABSENT

Jamie Digesare
Robert Greene
Shed Hollaway
John Mayes
Erin Richman
Rogheyeh Vafabakhsh

GUESTS

Timothy Luke Brown
Mae Cannon
Lori Cimino
John Fields
Mimi Folk
David Houston
Bob Mark
Marquiese Mervin
Susan Poole
Betsy Stoutmorrill
Sabrina Surrency

CURRICULUM SERVICES RESOURCES

Kathleen Ciez-Volz
Maurie Hartshorn
Rebecca Nelson

INTRODUCTION AND CALL TO ORDER

Chair John Woodward called the Curriculum Committee to order at 2:35 p.m.

CONSENT AGENDA

Motion to accept and approve the consent agenda was made by Stephen Milczanowski and seconded by Pamela Brauda.

Meeting Minutes from March 15, 2018

A vote was taken, and the consent agenda was approved.

ACTION ITEMS

1. 2018-25: Sequential Foreign Language Course Combinations: Modifications for Associate in Arts and Baccalaureate Degrees

Presented by: Dean John Fields

Motion to accept and approve the proposal was made by Mamdouh Babi and seconded by Stephen Milczanowski.

Dean John Fields stated that the "Foreign Language" requirements currently in the A.A. program catalog page indicate a limited number of sequential course-pairing options. He explained that this proposal expands on the existing course pairings, provides more opportunities for students to fulfill foreign language requirements, and aligns with current FLDOE requirements.

Professor Stephen Milczanowski asked what changes will be made; Dean Fields replied that more levels of language will be available as combinations so that students who wish to expand on their high school foreign language will have the option of pursuing intermediate-level or conversational language instead of repeating the basic language "I and II."

Chair Woodward thanked the presenter, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended.

2. 2018-13: Practical Nursing (5657) (W.C.) Program and Course Modifications

Presented by: Professors Sabrina Surrency and Mae Cannon

Motion to accept and approve the proposal was made by Rebecca Reeder and seconded by Joan Boyd.

Professor Cannon stated that this proposal balances existing coursework hours in order to provide more face-to-face time with students, includes an overview of test-taking skills and study strategies, and incorporates NCLEX Review to better prepare students for the NCLEX-PN examination. She added that the changes better balance the clock hours over the program's three terms without affecting the overall 1350 hours.

A brief discussion pursued, resulting in the confirmation that the program's 1350 hours are clock hours and not credit hours.

Chair Woodward thanked the presenters, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended.

3. 2018-19: Hospitality and Tourism Management (2214); Rooms Division Specialist (6053) (T.C.); Food and Beverage Management (6050) (T.C.) and Guest Services Specialist (6052) (T.C.) Program and Course Modifications

Presented by: IPM Bob Mark

Motion to accept and approve the proposal was made by Pamela Brauda and seconded by Sheri Brown.

IPM Bob Mark stated that this proposal complies with current FLDOE program changes as it updates the existing 64-credit hour program to a 60-credit hour A.S. Degree. He explained that these changes include removing four courses (Management of Food and Beverage Purchasing [FSS 1120; 3 credit hours]; Menu and Marketing Management [FSS 1100; 2 credit hours]; Culinary Terminology and Procedures [FSS 1200; 1 credit hour], and Selected Topics in Student Life Skills [SLS 1931; 1-credit hour]), and adding one new course (Food and Beverage Management [FSS 2251; 3 credit hours]). IPM Mark added that this proposal enhances the initial course, Introduction to Hospitality (HFT 1000), by making it both an A.A. elective and an A.S. required course, which provides new students with a background in food preparation. Finally, IPM the proposal includes detailed teach-out plans to facilitate program changes.

General discussion followed: Chair Woodward asked IPM Mark his opinion of the loss of four credit hours to the program; IPM Mark replied that this proposal moves competencies to remaining coursework to ensure students get the instruction they need to succeed upon program completion.

Chair Woodward thanked the presenter, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended.

4. 2018-20: Culinary Management (60) (2259) (A.S.) Culinary Arts (6051) (T.C.) Program and Course Modifications
Presented by: IPM Bob Mark

Motion to accept and approve the proposal was made by Sheri Litt and seconded by Joan Boyd.

IPM Mark stated that this proposal removes selective and limited access criteria for program admission, modifies pre- and corequisite course requirements to ensure students complete Sanitation and Safety Management (FOS 1201) prior to enrollment in more of the advanced coursework, and adds A.A. elective criteria to the course type on FOS 1201's CLOA form. IPM Mark explained that with this proposal, open access will facilitate year-round enrollment in both programs.

Professor Milczanowski asked if the National Restaurant Association recognizes the state's credentialing for program graduates to take the state exam; IPM Mark replied that the A.S. program's accreditation and exam eligibility are clearly outlined in the Certification and Licensing section of the catalog page.

Chair Woodward thanked the presenter, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended

5. 2018-22: Essentials in Reading I and II (REA 0022); Essentials in Writing I and II (ENC 0022); and Essentials in Mathematics I and II (MAT 0022) New Courses
Presented by: Professors Miriam Folk and Betsy Stoutmorrill (REA 0022); Professor David Houston (ENC 0022); Professor Timothy Luke Brown (MAT 0022)

Motion to accept and approve the proposal was made by Ian Neuhard and seconded by Erick Aguilar.

Professor Betsy Stoutmorrill stated that the proposal provides combined and compressed developmental education courses, increases availability of coursework, and cuts costs by its reduction in credit hours. She emphasized that students will no longer have to wait for the courses they need and will not have to pay as much for a 5-hour credit course as they would pay for the existing, 8-credit hour course sequence (two 4-hour credit courses).

A general discussion followed regarding developmental class size (20) and Work Load Units (WLU; unchanged). Chair Woodward asked if other institutions have implemented 0022 coursework; Professor Stoutmorrill confirmed and added that national studies indicate this approach offers more time for corequisite coursework and less time for

completion. Professor David Houston agreed, and said that Florida SB 1720 indicates two options for Dev Ed – currently FSCJ has one – however, with approval of this proposal, the College will have both options.

Professor Milczanowski expressed concerns about how fewer credit hours would affect students' financial aid and asked how many Dev Ed students depend on financial aid. Professor Miriam Folk replied that there were other course options and that most Dev Ed students are on financial aid. Associate Provost Kathleen Ciez-Volz added that Financial Aid supports the proposal.

Chair Woodward thanked the presenters, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended

6. 2018-24: Critical Reading Strategies (REA 0017) Course Modification
Presented by: Professors Miriam Folk and Betsy Stoutmorrill

Motion to accept and approve the proposal was made by Stephen Milczanowski and seconded by Ranjan Chhibber.

Professor Folk stated that this proposal slightly modifies Critical Reading Strategies (REA 0017) to ensure greater student success in general education.

Professor Rebecca Reeder asked if each session was customized to meet term needs; Professor Stoutmorrill stated the difference is in the course offerings, such as REA 0017 (one level) or REA 0022 (two levels, compressed), and depends on the students' individual needs. Professor Folk added that the same text is used in both reading courses.

Chair Woodward thanked the presenters, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended

7. 2018-26: Digital Media (S500) (B.A.S.); Digital Media/Multimedia Technology (60) (2152) (A.S.); Graphic Design Production (6401) (T.C.); Digital Media/Multimedia Production (6402) (T.C.) Program and Course Modifications; Digital Media/Multimedia Video Production (6400) (T.C.) and Digital Media/Multimedia Production (Motion Graphics 3-D) (6403) (T.C.) Program Inactivations
Presented by: Professor Marquiese Mervin and IPM Lori Cimino

Motion to accept and approve the proposal was made by Stephen Milczanowski and seconded by Dana White.

Professor Marquiese Mervin stated that this proposal streamlines imbedded programs to eliminate course substitutions, adds foundational courses to better prepare students for employability, eliminates an obsolete technical certificate, and provides consistency in course outlines.

A discussion followed regarding the increase in class size from 16 to 24 students; IPM Lori Cimino explained that most class sizes are 24 students and that faculty members are onboard. Dean Greene expressed concern over computers working properly in classrooms with labs; Associate Provost Sheri Litt asked if capacity has declined in all courses. IPM Cimino replied that classroom sizes had ranged from 16 to 27 students; however, with this proposal, all classes consist of 24 seats and all classrooms have been assessed for equipment consistency.

A dialogue followed regarding how the proposal facilitates student transition from the associate to the bachelor program, and how streamlining the coursework eliminates excess credit hours.

Professor Milczanowski questioned the impact of contact hours on WLU (studio vs. face-to-face contact hours); Professor Mervin explained that the bulk of student production coursework is completed on computer stations in the classroom and that very little studio time is required. A brief discussion ensued regarding the availability and proximity of recording studio, which is located within the classroom.

Chair Woodward thanked the presenters, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended

NEXT MEETING

The next regular Curriculum Committee meeting is scheduled for Thursday, May 17, 2018, at 2:30 p.m. in the College's Administrative Offices Board Room, 405. The deadline for curriculum proposal submission is Tuesday, April 23, 2018. Proposals should be emailed to curriculum@fscj.edu.

ADJOURNMENT

Motion to adjourn was made by Jeniah Jones and seconded by Pamela Brauda. The Chair called the meeting to close at 3:36 p.m.

Chair Curriculum Committer, Dr. John Woodward

Date

DRAFT

March 15, 2018

IN ATTENDANCE

CHAIR

John Woodward

MEMBERS PRESENT

Mamdouh Babi
Ranjan Chhibber
Stephen Milczanowski
Wendy Ruddock-Williams (for Ian Neuhard)
Rogheyeh Vafabakhsh
Dana White
Sheri Litt

MEMBERS ABSENT

Sarah Stuart
Rebecca Reeder
Pamela Brauda
Rebecca Ford
Johnny Bowman
Tiffany Hunter

GUESTS

Sharon Sweet
Tracey Makley
Eddy Stringer

CURRICULUM SERVICES RESOURCES

Kathleen Ciez-Volz
Rebecca Nelson

INTRODUCTION AND CALL TO ORDER

Chair John Woodward called the Curriculum Committee to order at 1:52 p.m.

ACTION ITEM

Proposal 2018-23: Topics in College Mathematics (MGF 1106) and Explorations in Mathematics (MGF 1107) Course Modifications and General Education Mathematics Gordon Rule of Computation Course Updates
Presented by: Professors Sharon Sweet, Tracey Makley and Eddy Stringer

A motion to discuss and vote on the proposal was made by Stephen Milczanowski and seconded by Rogheyeh Vafabakhsh.

Professor Sharon Sweet stated the courses Topics in College Mathematics (MGF 1106) and Explorations in Mathematics (MGF 1107) have been modified to better assist students with articulation into higher-level mathematics courses such as Elementary Statistics (STA 2023). Professor Sweet mentioned that the course Explorations in Mathematics (MGF 1107) had been modified to align more closely with university-level curriculum so that students could progress more sensibly to their selected transfer institution. She clarified that the General Education outcomes for MGF 1106 and MGF 1107 were updated to allow faculty to select from a broader range of assessment options. General Education assessment outcomes such as those related to technology were removed as faculty determined these were no longer relevant to the courses MGF 1106 and MGF 1107.

Professor Sweet along with her faculty colleagues Professor Eddy Stringer and Professor Tracey Makley stated that all General Education mathematics courses were modified to include the Gordon Rule of Computation language per a directive from the Florida Department of Education (FLDOE). Chair John Woodward asked if mathematics faculty felt pressured by the FLDOE to identify those courses designated as Gordon Rule of Computation eligible. Professor Sweet replied that the Gordon Rule of Computation has been in place for years and the College had inadvertently removed the statement from the course descriptions. Professor Stringer stated that the Gordon Rule of Computation states that a student must take two (2) individual courses of mathematics prior to graduation. Professor Stringer confirmed that mathematics faculty determined that all College General Education mathematics courses should qualify for the Gordon Rule of Computation designation.

Dean Dana White asked for clarification about the purpose of the Gordon Rule of Computation. Associate Provost Kathleen Ciez-Volz requested a point of clarification from GER Sub-Committee members. Associate Provost Ciez-Volz stated that the Gordon Rule of Computation was state legislation that had been in place for decades and was last updated during 2005. She confirmed that the College unfortunately did not update its course offerings to reflect the updated rule and that the proposal presented today was an attempt to do so. She stated that, through the Gordon Rule of Computation, the state of Florida requires all associate in arts degree-seeking students to complete a minimum of six (6) general education courses with a grade of "C" or higher.

Professor Stephen Milczanowski asked whether the courses MGF 1106 and MGF 1107 fell under the liberal arts or science/nursing mathematics pathways. Professor Tracey Makley confirmed that the courses fall under the implied liberal arts pathway. Professor Makley stated that the courses MGF 1106 and MGF 1107 are not recommended for students who plan to articulate into more advanced mathematics studies but rather are designed to expose students to different mathematic ideas that can be applied in real life scenarios. She provided an example of adding topics such as voting techniques or mortgages and removing the topic exponential growth decay function.

Chair John Woodward asked if all mathematics faculty members were provided with an opportunity to review and support the changes identified in the proposal. Professor Sharon Sweet replied that a voting summary indicating full support of the proposed changes was included on page 121.

Chair Woodward thanked the presenters, asking if there were further questions and/or comments.

A vote was taken and the proposal was recommended.

NEXT MEETING

The next regular GER Sub-Committee will be scheduled as needed. Deadlines for curriculum proposal submission align with the regular Curriculum Committee calendar of submission deadlines. Proposals must be emailed to curriculum@fscj.edu.

ADJOURNMENT

Motion to adjourn was made by Stephen Milczanowski and seconded by Rogheyeh Vafabakhsh. The Chair called the meeting to close at 2:11 p.m.