

November 15, 2018

IN ATTENDANCE

CHAIR

Stephen Milczanowski, Vice-Chair (for John Woodward)

MEMBERS PRESENT

Erick Aguilar
Pamela Brauda
Johnny Bowman, Jr.
Sheri Brown
Jo Carlisle
Ranjan Chhibber
Sondra Evans
Deborah Ferrari
Rebecca Ford
Richard Greene
Shed Hollaway
Jeniah Jones
Karen Kelley
Sheri Litt
Faith Litvack
Jacqueline Schmidt
Talani Torres (for Ian Neuhard)
Rogheyeh Vafabakhsh

MEMBERS ABSENT

Mamdouh Babi
Cedrick Gibson
Robert Greene
Tiffany Hunter
Mike Magin
TaNasha Parker
Rebecca Reeder
Erin Richman
Jackie Rippy
John Woodward

GUESTS

Bill Barfield
Scott Casin
Michael A. Franklin
Militza Garrillo
Patricia Lamell
Kelley McLauchlan
David Singletary
Deana Waite

CURRICULUM SERVICES RESOURCE PERSONNEL

Kathleen Ciez-Volz
Maurie Hartshorn
Jennifer Mullings
Rebecca Nelson

INTRODUCTION AND CALL TO ORDER

Vice-Chair Stephen Milczanowski called the Curriculum Committee to order at 2:42 p.m.

CONSENT AGENDA

Motion to accept and approve the consent agenda was made by Ranjan Chhibber and seconded by Faith Litvack.

Electronic Vote from September 20, 2018

A vote was taken, and the consent agenda was approved.

ACTION ITEMS

1. 2018-45: Mortgage Loan Originator (20-Hour SAFE Comprehensive Mortgage Loan Originator) (5747) (W.C.) Program and Course Inactivation.
Presented by: IPM Bill Barfield

Motion to accept and approve the proposal was made by Pamela Brauda and seconded by Ranjan Chhibber.

IPM Bill Barfield stated that this proposal inactivates the Mortgage Loan Originator program that the FLDOE has already deleted from its inventory. He added that the program and the course within it will become inactive at the end of summer term 2019, with no new student enrollments beginning with the fall term 2019.

Vice-Chair Milczanowski thanked the presenter, asking if there were any questions and/or comments.

A vote was taken, and the proposal was recommended.

2. 2018-40: Adult Basic Education Program (8555) (N.C.), Adult High School Program (7517) (N.C.), GED® Preparation: High School Equivalency Program (8515) (N.C.) and GED® Integrated Preparation: High School Equivalency Program (8517) (N.C.) Program and Course Modifications Adult Basic Education Program (8555) (N.C.), Adult High School Program (7517) (N.C.), GED® Preparation: High School Equivalency Program (8515) (N.C.) and GED® Integrated Preparation: High School Equivalency Program (8517) (N.C.) Program and Course Modifications
Presented by: IPM Deana Waite

Motion to accept and approve the proposal was made by Johnny Bowman and seconded by Faith Litvack.

IPM Deana Waite stated that this proposal allows Adult Education to meet student needs through technology and flexible course options by providing students a 100% online platform to facilitate success with Adult Education.

Vice-Chair Milczanowski initiated general discussion, voicing concerns about which entity was responsible for the archiving of state frameworks; Associate Provost Kathleen Ciez-Volz shared that all course outlines contain historical records and that the College keeps records going back ten to twenty years in some cases. IPM Waite said that her department downloads and archives all Adult Education frameworks; Professor Jeniah Jones added that the FLDOE stores three years of framework history on its website.

Vice-Chair Steve Milczanowski thanked the presenter, asking if there were any questions and/or comments.

A vote was taken, and the proposal was recommended.

3. 2018-44: Applied Academics for Adult Education (8525) (N.C.) Program and Course Modification and Course Inactivations
Presented by: IPM Deana Waite

Motion to accept and approve the proposal was made by Sheri Brown and seconded by Pamela Brauda.

IPM Waite stated that this proposal aligns the existing Applied Academics for Adult Education program and coursework with the 2018-19 FLDOE curriculum frameworks standards by inactivating the basic reading, math and language skills courses (AAE 0100, AAE 0200 and AAE 0300) and by modifying existing course AAE 0001 Comprehension Skills (Reading, Mathematics and Language). She further explained that this proposal brings student skills up to high school level with the state required comprehensive standard course versus the present method of breaking out the courses by skill type.

Associate Provost Sheri Litt asked why the Aviation PSAV programs Airframe (5712) and Powerplant (5734) are included in the list of programs indirectly impacted by the proposal; IPM Waite explained that this is standard language in that all PSAV programs are indirectly impacted by this state requirement.

Vice-Chair Milczanowski thanked the presenter, asking if there were any questions and/or comments.

A vote was taken, and the proposal was recommended.

4. 2018-43: Writing Level V (EAP 1540), Speech/Listening Level IV (EAP 0400), Reading Level IV (EAP 0420), Writing Level IV (EAP 0440), Grammar Level IV (EAP 0460) Course Modifications
Presented by: Professor Miltza Garrillo

Motion to accept and approve the proposal was made by Ranjan Chhibber and seconded by Jeniah Jones.

Professor Garrillo stated that this proposal aligns existing EAP courses with the State Board of Education Rule 6A-14.030 Instruction and Awards in Community Colleges, with language that classifies the 0400 level courses as "College Preparatory Studies," which basically eliminates student exit testing. She further stated that this proposal amends the course outlines to include a student advising notes requiring that students in EAP 0400 level courses must be placed into EAP-specific sections of SLS 1103 (Strategies for Success in College, Career and Life).

Professor Jones reiterated that certain SLS 1103 offerings will be limited to EAP students. Professor Jo Carlisle asked if SLS 1103 is required and if scheduling conflicts will result; Professor Garrillo advised that courses would be encoded to avoid scheduling conflicts. Vice-chair Milczanowski asked if course outcomes would be presented equally, and Professor Garrillo confirmed that they would be, and added that, as they are proposed, the outcomes will assist student success and facilitate instructors' ability to adapt to students' needs.

Vice-Chair Milczanowski thanked the presenter, asking if there were any questions and/or comments.

A vote was taken, and the proposal was recommended.

5. 2018-42: Ophthalmic Technician (2180) (A.S.) Program Modification and Anatomy and Physiology of the Eye (OPT 1210) Course Modification
Presented by: Professor Patricia Lamell

Motion to accept and approve the proposal was made by Sheri Brown and seconded by Karen Kelley.

Professor Patricia Lamell stated that this proposal specifically eliminates the prerequisite enrollment requirements for the course Anatomy and Physiology of the Eye (OPT 1210) and modifies the required course sequencing for the Ophthalmic Technician program. Professor Lamell further explained that these changes will ease the completion of Term I, which will in turn improve student retention and success.

Associate Provost Litt asked if the proposed course sequencing aligns with other institutions' ophthalmic technician programs; Professor Lamell stated that her department's research indicated that completing the biology of the eye before the pathology of the eye facilitates students' grasp of materials needed to succeed in the program. She added that swapping the biology (OPT 1210) from Term II and replacing it with the pathology (OPT 2222 - Ocular Pathology and Pharmacology I) from Term I provides a better balance of math and science across the terms.

Vice-Chair Milczanowski thanked the presenter, asking if there were any questions and/or comments.

A vote was taken, and the proposal was recommended.

INFORMATION ITEM

Five Year Course Purge per Florida Administrative Code (F.A.C.) 6A.10.0331 and in compliance with Florida Statute 1007.24

NEXT MEETING

The next regular Curriculum Committee meeting is scheduled for Thursday, December 20, 2018, at 2:30 p.m. in the College's Administrative Offices Board Room, 405. The deadline for curriculum proposal submission is Monday, November 19, 2018. Proposals should be emailed to curriculum@fscj.edu.

ADJOURNMENT

Motion to adjourn was made by Jeniah Jones and seconded by Rebecca Ford. The Vice-Chair called the meeting to close at 3:05 p.m.

Chair, John Woodward

Date

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