

June 15, 2017

CONSENT AGENDA – APPROVED

1. Meeting Minutes from April 20, 2017
2. Electronic Vote from May 18, 2017

ACTION ITEMS – RECOMMENDED

1. Proposal 2016-26 (Amendment 01) Occupational Therapy Assistant (2355) (A.S.) Program and Course Modifications
Presented by: Professor Kimberly Fahlgren and Professor Michael Whitchurch
2. Proposal 2016-40: Capstone in Information Technology Management (ISM 4880) Course Modification
Presented by: Professor Ron Bendele
3. Proposal 2016-42: Honors Seminar (IDH 2001) Course Modification
Presented by: Professor Elaine Lommason
4. Proposal 2016-43: Culinary Management (2259) (A.S.) and Culinary Arts (6051) (T.C.) Program and Courses Modification
Presented by: Chef Richard Grigsby

“YES” VOTE(S)
Erick Aguilar
Joan Boyd
Pamela Brauda
Sheri Brown
Stacey Burns
Ranjan Chhibber
Matthew Collins
Sondra Evans
John Fields
Richard Greene
Jeniah Jones
Timothy Luke Brown
Stephen Milczanowski
Rebecca Reeder
Jackie Rippy
Sarah Stuart
Rich Turner
Nancy K. Webster
Dana White
J.R. Woodward

“NO” VOTE(S)
None
“NO RESPONSE” VOTE(S)
Jamie Digesare (alternate for Valerie Walker)
Sheri Litt
Rosemary James (alternate for Linda Woodard)
Nick Martino
Nahum Michel
“WITH CONDITIONS” VOTE(S)
None
“EX-OFFICIO” NON-VOTING MEMBER(S)
Robert Greene

Twenty (20) Votes: “Yes.” Zero (0) Votes “No.” Five Votes (5) “No Response.” One (1) Ex-Officio (Non-Voting).
Fifteen (15) Votes: Quorum. Proposals Recommended.

NEXT MEETING – INFORMATION ONLY

September 21, 2017, at 2:30 p.m., Administrative Offices 4th Floor Board Room; the deadline for submitting proposals for this meeting is August 28, 2017. For questions and/or comments, please send email to curriculum@fscj.edu.

May 18, 2017

ACTION ITEMS – RECOMMENDED

1. Proposal 2016-28: (Amendment 01) Nursing (2330) (R.N.) (A.S.) and Nursing (Bridge Option) for Paramedics and Licensed Practical Nurses) (2335) (R.N.) (A.S.) Course Modifications
Presented by: Professor Stacey Burns and interim Dean Susan Poole
2. Proposal 2016-36: English as a Second Language (ESOL) Program and Course Modifications
Presented by: Professor Catherine Rifkin, Professor Aleen Marsh and IPM Meredith Moore
3. Proposal 2016-37: Computer Networks and Telecommunications (CNT 2001) Course Modification
Presented by: Professor David Singletary
4. Proposal 2016-39: Business Entrepreneurship (6257) (T.C.) Program Replaces Entrepreneurship (6254) (T.C.)
Presented by: Professor Jon Lyon, Professor Rick Dunham and IPM Melissa Armstrong

“YES” VOTE(S)
Erick Aguilar
Joan Boyd
Pamela Brauda
Sheri Brown
Stacey Burns
Ranjan Chhibber
Matthew Collins
Sondra Evans
John Fields
Richard Greene
Jeniah Jones
Sheri Litt
Timothy Luke Brown
Nick Martino
Stephen Milczanowski
Rebecca Reeder
Jackie Rippy
Sarah Stuart
Rich Turner
Nancy K. Webster
Dana White
Linda Woodard
J.R. Woodward

“NO” VOTE(S)
None
“NO RESPONSE” VOTE(S)
Nahum Michel
Valerie Walker
“WITH CONDITIONS” VOTE(S)
None
“EX-OFFICIO” NON-VOTING MEMBER(S)
Robert Greene

Twenty-three (23) Votes: “Yes.” Zero (0) Votes “No.” Two Votes (2) “No Response.” One (1) Ex-Officio (Non-Voting). Fifteen (15) Votes: Quorum. Proposal Recommended.

NEXT MEETING

June 15, 2017, at 2:30 p.m., Administrative Offices 4th Floor Board Room; the deadline for submitting proposals for this meeting is May 22, 2017. For questions and/or comments, please send email to curriculum@fscj.edu.

APPROVED VIA ELECTRONIC VOTE

6/15/2017

Chair, Curriculum Committee: Dr. John Woodward

Date

April 20, 2017

IN ATTENDANCE

CHAIR

John Woodward

MEMBERS PRESENT

Erick Aguilar
Joan Boyd
Pamela Brauda
Stacey Burns
Sheri Brown
Ranjan Chhibber
Matthew Collins
John Fields
Richard Greene
Jeniah Jones
Sheri Litt
Timothy Luke Brown
Elaina Lommason (for J.R. Woodward)
Nahum Michel
Stephen Milczanowski
Rebecca Reeder
Jackie Rippey
Sarah Stuart
Nancy K. Webster
Dana White

MEMBERS ABSENT

Sondra Evans
Valerie Walker
Linda Woodard

SECRETARY

Rebecca A. Nelson

VISITORS

Denise Giarrusso
Michele Johnson
Deana Waite

CURRICULUM SERVICES RESOURCES

Robin Halifko
Kathleen Ciez-Volz

INTRODUCTION AND CALL TO ORDER

Chair John Woodward called the Curriculum Committee to order at 2:40 p.m.

CONSENT AGENDA – APPROVED

Motion to accept and approve the consent agenda was made by Pamela Brauda and seconded by Nancy Webster.

Meeting Minutes from March 16, 2017.

ACTION ITEMS (AGENDA) – RECOMMENDED

1. Proposal 2016-33 – ASL/English Interpreting (221A) (A.S.) Program and Course Modifications; ASL 1130, ASL 1140 and ASL 1150 Course Modifications

Presented by: Professor Theresa Bugler, Professor James Pope and IPM Lori Cimino

Motion to accept and recommend the proposal was made by Nancy Webster and seconded by Pamela Brauda.

The proposal seeks to modify the courses ASL 1140 (American Sign Language I) and ASL 1150 (American Sign Language II) to remove additional text books which create unnecessary barriers for students entering the course, including excessive cost. The proposal also seeks to modify ASL 1130 (American Sign Language III) and ASL 1210 (American Sign Language IV) to remove unnecessary text books and align the sequence of course topics more closely with the requirements of the FLDOE and the College. The proposal also seeks to inactivate the current course ASL 1000 (Orientation to Deafness) and replace it with the new course ASL 2510 (Deaf Culture). The creation of the new course will improve student transferability as the topics more closely align to current FLDOE frameworks as well as other transferring institution requirements.

A vote was taken and the proposal was recommended.

2. Proposal 2016-34: Spanish I (SPN 1120), Spanish II (SPN 1121), French I (FRE 1120), French II (FRE 1121), German I (GER 1120), German II (GER 1121), Spanish Conversation I (SPN 2210) and Spanish Conversation II (SPN 2211) Course Modifications

Presented by: Professor Luz Font and Dean John Fields

Motion to accept and recommend the proposal was made by Steven Milczanowski and seconded by Pamela Brauda.

The proposal seeks to modify the courses Spanish I (SPN 1120), Spanish II (SPN 1121), French I (FRE 1120), French II (FRE 1121), German I (GER 1120), German II (GER 1121), Spanish Conversation I (SPN 2210) and Spanish Conversation II (SPN 2211) to ensure all text books are noted as the latest edition and current FLDOE foreign language standards are reflective of the current requirements. The proposal also modifies each course outline to remove topical references aligned to textbooks and replaces with topical references aligned to specific foreign language concepts.

The proposal also reduces the class size for the course Spanish II (SPN 1121) from 25 to 22. This reduction aligns the course with all other foreign language courses which also offer a class size allocation of 22.

A vote was taken and the proposal was recommended.

3. Proposal 2016-35: Specialized Career Education Basic (5290) (PSAV) New Program and Courses that Replace Career Education for Students with Disabilities (5299) (PSAV)
Presented by: Project Coordinator Michelle Kennedy Johnson and Associate Director of Student Success Denise Giarrusso

Motion to accept and recommend the proposal was made by Erick Aguilar and seconded by Pamela Brauda.

The proposal seeks to update the current Career Education for Students with Disabilities (5299) (W.C.) program which is being replaced by the Specialized Career Education, Basic (5290) (W.C.) program. Per the FLDOE 2017-18 curriculum framework standards, no new students are to be enrolled in the current program after summer 2017. Additionally, the current program will be offered as a teach-out option for students currently enrolled through summer 2018. The replacement program will be implemented beginning with fall 2017.

A vote was taken and the proposal was recommended.

ACTION ITEMS (NON-AGENDA) – RECOMMENDED

1. Proposal 2016-33 – ASL/English Interpreting (221A) (A.S.) Program and Course Modifications; ASL 1130, ASL 1140 and ASL 1150 Course Modifications; Proposal 2016-34: Spanish I (SPN 1120), Spanish II (SPN 1121), French I (FRE 1120), French II (FRE 1121), German I (GER 1120), German II (GER 1121), Spanish Conversation I (SPN 2210) and Spanish Conversation II (SPN 2211) Course Modifications; and Proposal 2016-35: Specialized Career Education Basic (5290) (PSAV) New Program and Courses that Replace Career Education for Students with Disabilities (5299) (PSAV)

Motion to redact “Curriculum Services – Internal Use Only” placement on course outlines and return to standard format was made by Stephen Milczanowski and seconded by Ranjan Chhibber.

A vote was taken and the motion was adopted.

INFORMATON ITEM (AGENDA) – RECOMMENDED

1. Annual Purge – 2016-17: Courses Not Taught for Five Years
2. Inactivation Term Extended from Summer 20173 to Summer 20183 for Gerontology and End of Life Care (NUR 4286), Applications in Evidence-Based Practice for BSN’s I (NUR 4775) and Applications in Evidence-Based Practice for BSN’s II (NUR 4776C).

INFORMATON ITEM (NON-AGENDA) – RECOMMENDED

Final Exam Scheduling Concerns – A discussion to review final exam scheduling options for a 15-week versus 16-week term and potential impact on faculty and students alike. A proposed request to obtain a list of all Associate in Arts courses that include a final exam which comprises 20-50% of the student’s final grade was presented. A solution of compiling a survey and sending to faculty in an attempt to better understand and calculate those courses which do require a final exam was proposed. Faculty and administrators were in agreement with this approach.

NEXT MEETING

The next regular Curriculum Committee meeting is scheduled for Thursday, May 18, 2017, at 2:30 p.m. in the College’s Administrative Offices Board Room, 405. The deadline for curriculum proposal submission is Monday, April 24, 2017. Signed proposals must be emailed to curriculum@fscj.edu.

ADJOURNMENT

Motion to adjourn was made by Richard Greene and seconded by Pamela Brauda. The meeting was adjourned at 3:37 p.m.

APPROVED VIA ELECTRONIC VOTE

6/15/2017

Chair, Curriculum Committee, Dr. John Woodward

Date