

**Florida State College at Jacksonville
Curriculum Proposal Form**

Proposal Information (Place an "X" in the box next to those that are applicable.)

Title	Nursing (N200) (B.S.N.) Program Modification			
	Action(s)	<input checked="" type="checkbox"/> New Course	<input checked="" type="checkbox"/> Modify Course	<input type="checkbox"/> Inactivate Course
		<input checked="" type="checkbox"/> New Program	<input checked="" type="checkbox"/> Modify Program	<input checked="" type="checkbox"/> Other Reactivate Course

Faculty Proposal Originator(s)

Name(s)	Susan Poole, Larry Rosenquist		
Telephone No.	904-766-6507	Email	spoole@fsj.edu
Signature			Date 10/26/2016

Faculty Originator(s) Dean

Name(s)	Theresa J. Datto PhD RN		
Provision	<input checked="" type="checkbox"/> Support	<input type="checkbox"/> Do Not Support	<input type="checkbox"/> Support with Conditions Noted
Conditions			
Signature			Date 10/20/2016

Faculty Originator(s) School Of Executive Chair/Campus President

Name(s)	Dr. Sandy Robinson		
Provision	<input checked="" type="checkbox"/> Support	<input type="checkbox"/> Do Not Support	<input type="checkbox"/> Support with Conditions Noted
Conditions			
Signature			Date 10/26/16

Associate Vice President or Executive Dean

Name(s)	Dr. Nancy Webster		
Provision	<input checked="" type="checkbox"/> Support	<input type="checkbox"/> Do Not Support	<input type="checkbox"/> Support with Conditions Noted
Conditions			
Signature			Date 12/2/16

Curriculum Committee Chair (Faculty Senate Chair)

Name(s)	Dr. John Woodward		
Provision	<input checked="" type="checkbox"/> Support	<input type="checkbox"/> Do Not Support	<input type="checkbox"/> Support with Conditions Noted
Conditions			
Signature	Approved via electronic vote		Date 12-15-16

Vice President of the College/Provost or Designee

Name(s)	Dr. John Wall		
Provision	<input checked="" type="checkbox"/> Support	<input type="checkbox"/> Do Not Support	<input type="checkbox"/> Support with Conditions Noted
Conditions			
Signature			Date 1/13/17

Curriculum Services Only CS20150730	Date Received by Curriculum Services: 10-31-2016	Proposal Assigned Tracking Number: 2016-10
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(For assistance, contact Curriculum Services at 632-3273. The curriculum package will be returned if incomplete)

1. **Identify the effective semester for implementation:** Spring 2017 (20172)
This term should be a future term that would not affect current students negatively. All actions in this package will be effective during the term indicated, unless otherwise reflected. Example: Fall Term, 2012 (20131). Please refer to SACS guidelines in item 5 and Financial Aid guidelines in item 6 when selecting appropriate effective semester.
2. **Program proposals** require the following: Program Information (Program layout for college catalog must be included-see most recent catalog for format and inclusion, you may request from Curriculum office) OCP and workforce credit information must be included for all PSAV programs. **If applicable program layout must include information about “Record of Conviction of a Crime”, drug screen, background check, immunizations and any other information required for licensing or certifying agents.** All new programs must include information regarding Program Integrity.

This proposal is to modify the admission criteria by removing the requirement for malpractice insurance because course assignments and practicum experiences do not involve direct patient care activities.

All new programs and program modifications with significant changes must include a copy of the program assessment plan. Advisory committee minutes, detailing employer support for the new program or changes should also be included if applicable. Curriculum packages missing these elements if applicable to the program will be considered “incomplete” until received.

(Please “X” that you have included the following with your curriculum submission or indicate “n/a”):

N/A Program Assessment Plan (required for new programs and significant program modifications)
attached Advisory Committee Minutes (if applicable, required for support of new program or requested changes)

Complete the following for all program submissions:

Program Title: Bachelor of Science Nursing (N200) (B.S.N.)

Program Code: N200 (for new programs, please contact Curriculum Services for code assignment)

Degree Type: Bachelor

School and Area (used for College Catalog): School of Social, Behavioral, & Health Sciences: Nursing

State CIP number: 1105138012 Federal CIP number: 513801

(New programs only, unless State requires change)

TABE SCORES (must be included for all new PSAV programs): N/A

SOC NAV# (if appropriate, assigned by MEI): N/A

Program information from most recent catalog must be included with changes identified.

Please note: If a program is no longer active or students will not be able to complete the program as originally registered, Program Inactivation form and paperwork must be submitted to Curriculum Services.

3. **Limited Access** - Limited Access programs are those that limit the admission of prospective students on the basis of capacity (i.e., the number of students whom the program can accommodate because of available seats).

Is this program limited access? Yes No

If yes, please describe criteria.

Unchanged: Admit new students 3 times a year (Jan., May., Aug.) with max of 90 per term (270 per year).

4. **Additional Program Requirements:**

(1.) Selective Access- Selective access programs are those that admit prospective students who meet specific admissions criteria, including, without being limited to, grade point average (G.P.A.), entrance exams, scores, letters of application, letters of reference and/or professional background criteria (e.g., criminal background check, drug screening, medical examination, and/or professional licensure or certification).

If this program is selective access, list requirements here, or you may insert on the catalog page included in this proposal. **Yes.**

Program Requirements

To meet the minimum requirements for consideration for acceptance to the B.S.N. program, applicants must:

1. Must have earned an Associate of Science in Nursing (A.S.N.) from a regionally accredited college or university and completed a minimum of 60 transferable college credit hours with a GPA of 2.0 or above. All general education courses and nursing foundation courses used to satisfy the Associate of Science Degree in Nursing must have a grade of "C" or better to "count" toward the Bachelor's degree.
2. Submit a [bachelor's admission application](#) by the [published term deadline](#). Admission applications will be accepted after published term deadline when seats are available.
3. Satisfy the [bachelor's degree general admission requirements](#).
4. Provide official transcripts from A.S.N. program.
5. Have a minimum 2.0 GPA from their A.S.N. program.
6. Provide documentation of the following:
 - Copy of current Florida Nursing License or license in the state where student will conduct practicum activities.
 - Evidence of current CPR certification
 - A grade of "C" or better in Communications ([ENC 1101](#) or [ENC 1101C](#), [ENC 1102](#), [SPC 2065](#) or [SPC 2608](#) or [SPC 2017](#)), [STA 2023](#) and [HUN 1201](#) prior to the first day of enrollment in the B.S.N. program.

Upon acceptance to the B.S.N. program, the following requirements with appropriate documentation must be met to begin the program:

- ~~1. Copy of current malpractice insurance.~~
2. Completed criminal background check and drug screening through Florida State College at Jacksonville

Prior to conducting practicum hours at some healthcare facilities, students must meet affiliation agreement requirements for that facility. The additional records may include:

1. Current PPD or chest x-ray as appropriate
2. Tetanus vaccination within the last ten years
3. Positive titers for rubeola, rubella, varicella, mumps and hepatitis B or proof of immunization
4. Completed Health Certificate and Physical Exam Forms
5. Health Insurance

(2.) Occupation and Salary - The following information is required by the FLDOE to provide detailed information to students leading to occupation and salary (**must be included for all new programs or to submit changes to existing information**).

For each of your Programs of Study, take the salary information from the Florida Department of Economic Opportunity, Occupational Employment and Wages <http://www.floridawages.com/eds.php> for each Standard Occupational Code (SOC) associated with your program of study.

SOC Code: 29-1141

Job Occupation: Registered Nurses

Entry Salary: \$51,321

Median Salary: \$63,635

Questions 5-7 are for new programs, substantially modified programs only, please review questions to assure you have met compliance and questions do not apply to this proposal submission.

5. **SACS Information** is required for all new and substantially modified programs:

Please answer the following questions to determine if you should complete the **substantive change intake form**:

- (1.) Does this involve development of a new degree or certificate program? **No**
- (2.) Does this new degree or certificate program involve a contract, MOU, grant, or consortium for the development or construction of all or part of a program or certificate? (This applies whether the College is outsourcing instruction or our College is providing the instruction for another organization or company.) **No**
- (3.) Will this new degree or certificate program be offered via distance education? **N/A**
- (4.) Does this involve instruction of courses delivered by Florida State College at Jacksonville instructors/employees at an off-campus location? **N/A**
- (5.) Does this involve the closure of a program or certificate? **No**

If you answered yes to one or more of the self-assessment questions above, please complete the **substantive change intake form** found on the College's website: <http://www.fscj.edu/district/institutional-effectiveness/coc-substantive-chg.php> and return it, along with a copy of the curriculum proposal, via e-mail to the Office of Institutional Effectiveness and Accreditation. New programs or programs that require substantive change will require more time for approval. Please factor in time in implementation date.

6. **Financial Aid** (State requires 90 days response time on all **new eligible program**). Please identify by "yes or no" if this program is eligible for Financial Aid or any other Federal Funding. If so, identify specifics. **N/A – no change**

A financial aid eligible program would be:

At a school that qualifies as an institution of higher education, the following types of programs are eligible for federal student aid purposes:

- Program leads to an associate, bachelor's, professional, or graduate degree.
- Program of at least 2 academic years in duration that is acceptable for full credit toward a bachelor's degree,
- Program is at minimum of 1 academic year in duration that leads to a certificate, degree, or other recognized credential and prepares students for gainful employment in a recognized occupation (at least 600 clock hours or 24 credit hours).

If you answered yes to any of the above, this program must be SACS and state of Florida approved. Please make sure your effective term incorporates length of time to get appropriate approval.

7. Is this program identified as **gainful employment** (yes or no, include explanation)? ___ Yes ___ **X** ___ No
Gainful employment programs include only training programs of at least one academic year that lead to a certificate and credentialed non-degree programs (credit programs requiring 30 or fewer credit hours and clock hour programs requiring 600 or more contact hours). These programs prepare students for gainful employment in a recognized occupation.

100% of BSN graduates who responded to the Alumni Follow-Up Survey reported evidence of career enhancement (data reflects job placement rates) in 2015.

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8. **Course Information** (Course Information includes (if applicable) (list prefix, number and title, credit hours and contact hours. Course Outlines must be included for all new and modified courses.
- a. **New Courses:** (SCNS website: http://scns.fl DOE.org/scns/public/pb_index.jsp will assist in course number selection.) List recommended prefix/number, title, credit hours, and contact hours as appropriate. (example: ENC 1101 English Composition I 3 credit hours/3 lecture hours)
N/A
- b. **Course Modifications:** (course outlines are located at: <http://curriculum.fscj.edu/> and may be used to insert in package so modifications can be applied. Please make sure all changes are shown on outlines.) Modifications should be shown with strike-thru and either RED font for add or highlights, but changes should be clear. **DO NOT USE "TRACK" CHANGES IN WORD.**) (example: TRA 2222 Transportation I, change title to: Transportation; credits hours from 3 to 4)
N/A
- c. **Course Inactivations (list prefix and number of each course):**
N/A
9. **Identify if this is a General Education Requirement and if required** specified Category (Communication; Humanities; Mathematics; Natural Sciences (Biological or Physical, option A or B if appropriate) or Social & Behavioral Sciences.) – **ALL GER REQUIRED COURSES MUST BE SUBMITTED TO GER-SUBCOMMITTEE FOR APPROVAL PRIOR TO SUBMISSION TO CURRICULUM COMMITTEE.** N/A
10. **Effectiveness:** Please describe how current and past students are affected by this change, indicating how you plan to identify and resolve individual issues and how you plan to communicate these changes to affected students.
- Current and past students will benefit from the removal of the requirement for malpractice insurance because it reduces their costs. Malpractice insurance is not necessary for students because they are not performing direct patient care activities as a part of the BSN program. Advisory Committee members support this recommendation.
- The changes will be communicated to current students in writing or by email, as well as posted on the BSN Learning Community blackboard. It will also be included in the BSN Student Handbook, which is discussed in new student orientation.
11. **Method of Instruction:** Should this course be offered in distance learning or other unique instructional format (please specify which format)? Why or why not? For assistance, see website: <http://www.fscj.edu/mydegree/Future-Students/Academics/Distance-Learning-and-Online-Programs.html>
No changes in course delivery method are proposed.
12. **Background (answer the following questions):**
- Is this a state requirement? No
 - What is the requirement and why must we implement it? N/A
 - Has history shown students need this course/program for some reason? N/A
 - Will this meet some specific workforce, university transfer or student success need? No
 - Are there partners, grant requirements, faculty collaborations or other reasons leading to the development of this course/program? Faculty discussed this in faculty meetings and with the Nursing Education Advisory Committee.
 - Please add any additional information to provide background for this submission.

13. **Rationale/need for the above action(s).**

- Is there a need for this course/program in our service district? **N/A**
- How will this impact student success for upper division instruction or job placement? **Reduce student costs**
- If the College already has a similar course/program, why are we developing this program/course and what are the differences between the programs and courses? **N/A**
- How many students and what businesses or transfer institutions will benefit? Does this course/program support a College goal or initiative? **Up to 270 students per year could benefit. It helps meet the College's goal for affordable education and life-long learning.**
- Please add any additional information to provide rationale for this submission.

14. **Others Programs Impacted:** Programs or courses affected by this proposal: Identify other existing programs of study or courses that this proposal will affect, and explain how they will be affected. (Program title, program code, required or elective). **N/A**

15. **Articulations:** If there are existing internal or external (inter-institutional) articulation agreements that will be impacted by this proposal request, please identify and contact as appropriate: **N/A**

- Courses intended for transfer and External Upper division articulations (2+2): Contact Liberal Arts Department at 632-3170.
- Internal articulations (PSAV to AS) and external articulations (Industry certification to AS): Contact Workforce Development at 632-3363 to update agreement. Copies of active internal and external agreements can be found here - <https://www.dropbox.com/sh/o39aqev4wqlbny8/AAC2KS5TnxuhIUBTDYfoxvGfa?dl=0>

16. **Financial Information:** Special fees: A Special Fee Request form must be completed and sent to Finance, Attention: Controller. http://www.fccj.org/campuses/mccs/business_services/financial/forms/pdf/special-fee-request.pdf Budget and Department must be filled in for all new programs and courses. Please contact the Director of Budget and Financial Planning at 632-3142 with any budget questions.

Budget number: **N/A** **Department:** **N/A**
Must be provided for all NEW programs or curriculum package will not go for recommendation.

17. **Fiscal Notes:** This response must include specific information on the financial impact to students and the institution. This section should be concise, unless there are special circumstances related to the course/program. Please answer the following questions. *If answer yes, explanation must be included.

- Will there be unusual costs to students? **No**
- Are faculty salaries to teach course/program higher or lower than standard rates? **No**
- Will additional staff or faculty be required, and if so, what are the costs to the institution? **No**
- Will the institution have to purchase additional equipment, supplies, software, and/or materials not currently owned by the College? **No**
- Are there grant or business partnerships that will provide funds to establish the course/program? **No**
- Will business partnerships cover the course/program costs? **No**

18. **Evaluation:** This response requests specific information on how you will assess the effectiveness of the course/program as it benefits students and the college. This section is also concise but should address the following: **credit transfer course:** review of student enrollment, completion and grades, as well as student's ability to move to higher level courses if applicable; **credit or non-credit workforce:** review of student enrollment, completion, job placement, as well as business involvement in development, revision and evaluation of the course/program and student success; and **adult education courses** should include the same information as credit transfer courses but should also include job placement analysis.

Removal of the admission criteria for malpractice insurance will reduce costs for students entering the program. It is not anticipated that it will impact program outcomes. The program outcomes of the BSN program will continue to be evaluated every year and reported for each cohort. Data for each cohort is tabulated in a spreadsheet and completed with input from student's degree audits, and alumni and employer satisfaction surveys. In addition, faculty course coordinators will continue to evaluate every course, including students' grades and completion rates.

19. Do you feel that this proposal will have any special impact on the recruitment and retention of disadvantaged students? If so, please explain. **No**

20. Answer the following (if appropriate). Earn credit how many times: **N/A**
Writing Requirements course: _____ Yes _____ No _____ **N/A** _____
Grading Method or any special instructions (if other than standard): **N/A**

According to APM 09-0304-Curriculum Approval Process. The curriculum package with appropriate attachments must be e-mailed to curriculum@fscj.edu when finalized. If you have any questions, please call 632-3273. The curriculum services office is located at Administrative Offices, Suite 301.

Nursing (N200) (B.S.N.)

http://catalog.fscj.edu/preview_program.php?catoid=36&pooid=6118&returnto=5039

Bachelor of Science



Important Bachelor Degree Deadlines

The mission of the Bachelor of Science in Nursing (BSN) program is to develop Registered Nurses to provide quality health care in multicultural environments, promote interprofessional collaboration, engage in lifelong learning to serve the diverse community with intelligence, compassion, and socio-cultural sensitivity. The graduate is prepared to use critical thinking and theory synthesis for career advancement and management of evidence-based practiced care for individuals, families, and the community across multiple healthcare settings.

A minimum grade of "C" or better must be achieved in all upper division courses.

Accreditation

The Florida State College at Jacksonville Bachelor degree program in Nursing (B.S.N.) is accredited by the [Accreditation Commission for Education in Nursing \(ACEN\)](#), 3343 Peachtree Road NE, Suite 850, Atlanta, GA, 30326; 404-975-5000.

Program Requirements

To meet the minimum requirements for consideration for acceptance to the B.S.N. program, applicants must:

1. **Must Have** earned an Associate of Science in Nursing (A.S.N.) from a regionally accredited college or university and completed a minimum of 60 transferable college credit hours with a GPA of 2.0 or above. All general education courses and nursing foundation courses used to satisfy the Associate of Science Degree in Nursing must have a grade of "C" or better to "count" toward the Bachelor's degree.
2. Submit a [bachelor's admission application](#) by the [published term deadline](#). Admission applications will be accepted after published term deadline when seats are available.
3. Satisfy the [bachelor's degree general admission requirements](#).
4. Provide official transcripts from A.S.N. program.
5. Have a minimum 2.0 GPA from their A.S.N. program.
6. Provide documentation of the following:
 - Copy of current Florida Nursing License or license in the state where student will conduct practicum activities.
 - Evidence of current CPR certification
 - A grade of "C" or better in Communications ([ENC 1101](#) or [ENC 1101C](#), [ENC 1102](#), [SPC 2065](#) or [SPC 2608](#) or [SPC 2017](#)), [STA 2023](#) and [HUN 1201](#) prior to the first day of enrollment in the B.S.N. program.

Upon acceptance to the B.S.N. program, the following requirements with appropriate documentation must be met to begin the program:

1. ~~Copy of current malpractice insurance.~~
2. Completed criminal background check and drug screening through Florida State College at Jacksonville

Prior to conducting practicum hours at some healthcare facilities, students must meet affiliation agreement requirements for that facility. The additional records may include:

1. Current PPD or chest x-ray as appropriate
2. Tetanus vaccination within the last ten years
3. Positive titers for rubeola, rubella, varicella, mumps and hepatitis B or proof of immunization
4. Completed Health Certificate and Physical Exam Forms
5. Health Insurance

Submit Program Requirements to:

Dr. Therese Ditto, Dean of Nursing, Nursing Department, North Campus, Room C0103, 4501 Capper Road, Jacksonville, FL 32218

or deliver to North Campus, Room C-212

Need More Information? Contact:

(904) 646-2300 or (904) 713-4545

BSN Program Updates to

Nursing Education Advisory Committee 12/06/2016

1. ACEN site visit Sept. 2016

The site visitors found the BSN program compliant with meeting all six standards and they will recommend to the ACEN Board of Directors that our program be reaccredited for 8 more years. They provided a few recommendations for continued improvement related to student advising, hiring another full-time professor, and clarifying how outcomes are reported. Final written confirmation will be provided next year.

2. Removing Malpractice Insurance from Admission Criteria

The faculty propose removing the admission requirement for students to obtain malpractice insurance. The learning activities and practicum experiences do not involve direct hands-on care. The Curriculum Committee asked us to seek input from the advisory committee.

3. BSN Program Enrollment:

Enrollment: As of May, 2016 there were 176 students enrolled (capacity 270). We enroll students 3 times a year (January, May, August). This fall 38 new students started the program. For Spring, 2017, 59 new students were accepted. We have not turned away any qualified applicants. About 70% select online and 30% hybrid courses.

4. BSN Program Outcomes: as submitted to ACEN May, 2016

1. 75% of students admitted to the BSN program will graduate within six semesters.	Cohort 11 (8/13 to 8/15) 84% Cohort 12 (1/14 to 12/15) 94%
2. 80% of BSN graduates who respond to the Alumni Follow-up Survey will report satisfaction with the BSN educational program.	2015-2016: 93% (48% response rate)
3. 80% of BSN graduates who respond to the Alumni Follow-Up Survey will report evidence of career enhancement (data reflects job placement rates).	2015-2016: 96.5%
4. 80% of employers of BSN graduates who respond to the Employer Follow-Up Survey will report satisfaction with BSN graduates.	2015-2016 Qualitative data showed satisfaction

5. Changes to the program in the past year

Effective Fall, 2016, we made the following changes after receiving support from Advisory Committee and approval from Curriculum Committee

Revised BSN Mission:

The mission of the Bachelor of Science in Nursing (BSN) program is to develop Registered Nurses to provide quality health care in multicultural environments, promote inter-professional collaboration, engage in lifelong learning to serve the diverse community with intelligence, compassion, and socio-cultural sensitivity. The graduate is prepared to use critical thinking and theory synthesis for career advancement and management of evidence-based practiced care for individuals, families, and the community across multiple healthcare settings

Revised Program Length, Course and Sequence (2016):

- Credit Hours reduced for the total program from 123 to 120 (to meet state/federal initiatives to standardize total baccalaureate degrees to 120 credit hours)
- One new course added: NUR 3094 Health Assessment (needed for admission to some graduate programs)
- Three deactivated courses (concepts taught or integrated into other courses)
 - NUR 4895 Teaching and Learning for Professional Nursing
 - NUR 4286 Gerontology and End-of-Life Care
 - NUR 4775 Evidence-Based Practice I
- Revised credit hours for NUR 3125 Pathophysiology and NUR 4776C (from 3 to 4)
- Reorganized the course sequences and updated the course outlines for all courses

New Curriculum

Term	New Curriculum Course Sequence (effective Fall 2016)	Length of Course	Credit Hours	Practicum Hours
1	NUR 3805 Dimensions of Professional Practice	8 weeks	3	0
1	NUR 3125 Pathophysiology	16 weeks	4	0
1	NUR 3094 Health Assessment	8 weeks	3	0
2	NUR 3164 Introduction to Nursing Research and Informatics	16 weeks	3	0
2	NUR 3636C Community Health	8 weeks	4	45
2	NUR 3846 Nursing Theory and Philosophy	8 weeks	3	0
3	NSP 3185 Professional Ethics and Diversity	8 weeks	3	0
3	NUR 4169C Applications in Evidence-Based Practice for BSNs (formally NUR 4775 and NUR 4776C)	16 weeks	4	45
3	NUR 4827 Leadership and Management	8 weeks	3	0
TOTALS			30	90